

Elder Conservatorium of Music**School Executive Meeting – Minutes 01/2024**

Friday 9 February, 10:00 – 11:00am, Schulz 10.06

In attendance: Anna Goldsworthy (Chair), Luke Dollman, Stephen Whittington, Luke Harrauld, Car Crossin, Mark Ferguson, Elizabeth Layton, Greta Larsen, George Torbay, Dylan Henderson (guest)

1. Acknowledgement of Country

We acknowledge the Kaurna people, the original custodians of the Adelaide plains and the land on which the University of Adelaide campuses are built.

Welcome & Apologies

Anna welcomed all to the first School Executive for 2024 with a special welcome to Dylan Henderson to speak to his new role, School Communications Manager.

Approval of previous minutes – Carl & Luke D**2. Business Arising****2.1 A Day at the Con**

Discussion regarding the timing of this year's event, to be run at UoA Open Day or separately, as per 2023. The focus across the school varied with some viewing as solely a recruitment event where others used as both recruitment / outreach. Agreed by all that we would again run this event separate to the UoA Open Day, on August 24.

Action: Greta to let send out email to all staff re date

2.2 Auditions 2025 entry

Robust discussion regarding number of main rounds per year, agreed we would trial a single major round in 2024, 18 – 22 November.

Action: Greta to send out email to all staff re date / revised structure

2.3 Workloads

Brief discussion re workload model, concerns regarding inequalities across the school and the UoA working party meetings. Agreed that we would deal now with 'pain points' by way of marking relief where possible and extra casual staff support. Still some uncertainty regarding FTE allocations for Faculty administrative roles, ie HDR Convenors, International, Research and Learning & Teaching.

It was noted that Greta was still waiting for some staff to return their completed workload documents. Greta distributed the 'Comparative Analysis of workload allocation across schools – General Nature and Expectations'

2.4 Open Day

noted under 2.1

3. Standing Items**3.1 International**

Stephen referred staff back to his email request for information regarding possible international collaborations, partnerships etc including possible MoUs.

Stephen advised that students were being encouraged to undertake study abroad opportunities.

3.2 Budget & Planning

Greta advised she would prepare some comprehensive data to share at the up-and-coming planning day but distributed a brief overview of the 2024 position including pressure points. Casual budgets were

almost completed and as per 2.3 above, extra support would be provided to alleviate over loaded staff.

3.3 Learning & Teaching

Carl advised that Amanda was now looking after the L&T space.

Anna noted that there had been confusion over where we fit within the new University and what 'tranche' would align with the Con (we were recently moved from tranche 3 – 5). It was felt that there were certainly benefits to moving to tranche 5 – unique programs. Carl advised that all the work we had done on our program restructure would support us going forward.

Carl also spoke about the new course 'Life in Music' and contributions from the various heads / areas.

3.4 Research

Luke advised staff that Faculty grant submissions were open, with a close date of February 29. The school would receive the same funding as in 2023. He also advised Faculty had funds for 'big idea projects' and encouraged staff to consider applying. Discover project applications would require a streamlined EO!, no longer than 2 pages. Once shortlisted, successful applicants will be asked for a full application.

Luke also advised that he had had discussions with Craig Batty (UNISA) re their NTROs system / processes which were quite different to our own. Luke also report that Aurora would be revised.

4. Director's Report

- Anna gave a brief overview of discussions to date re our placing in the new University. She advised we would more than likely be in the Creative & Cultural College.
- Anna also spoke to our up-and-coming Planning Day noting the structure will be workshop based with robust discussion and input into her strategic vision for the school.
- Anna advised she had had discussions regarding possible new scholarships on offer and the advantages of offering these at the audition stage. In particular, a real First Nationals focussed scholarship offered through CASM
- Anna spoke to our recruitment strategy and what part Dylan would play as our new communications manager. Dylan gave a brief run-down of how he saw his role and asked for any suggestions, requests etc

5. Any other business

Anna asked Greta to send out the o-week schedule to all staff

Meeting closed at 11:00am