

**Elder Conservatorium of Music****School Executive Meeting – Minutes 02/2023**

Friday 9 June 2023, 09:30am – 10:30am Schulz 10.06

**In attendance:** Anna Goldsworthy (Chair), George Torbay, Luke Dollman, Luke Harrold, Carl Crossin, Stephen Whittington, Mark Ferguson, Elizabeth Layton, Greta Larsen (member & secretary)

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**1. Acknowledgement of Country**

We acknowledge the Kaurna people, the original custodians of the Adelaide plains and the land on which the University of Adelaide campuses are built.

**Apologies**

N/A

**Approval of previous minutes** – Carl Crossin & George Torbay

**2. Business Arising****2.1 Workload model**

- General discussion regarding feedback received to date
- Subcommittee (Luke H, Luke D, Mark, George, Anna, Greta) will meet to progress discussion

**2.2 Elder Con Day – August 19**

- Name of event confirmed – ‘A Day at the Con’
- Discussion regarding activities, venue usage etc
- Liz advised classical staff were meeting Tuesday 13 June to finalise program
- Photography – George advised his partner did all the photography for MT. All agreed we need to have regular photo sessions with our students, staff, performances etc. Would need to apply for an exemption if we wanted to use a photographer that not currently listed on UoA preferred supplier list, citing we would need a ‘music specialist’ photographer

Action: Greta to send current information to staff

**2.3 Review and Implementation Plan**

- All actionable items have been delegated to various people / groups
- Discussion regarding the roles of student reps

Action: office to send out comms to students requesting nominations for our student representative positions on the following committees: Con Board, L&T, Research

**3. Standing Items****3.1 International****3.2 Budget & Planning****3.3 Learning & Teaching****3.4 Research**

Brief discussion on the above:

- Stephen advised he had only received 3 responses to his email about Developing International links.
- Greta advised she will prepare a budget report for Con Board meeting
- Carl advised he had submitted part 1 of the business case for the undergrad program restructure; part 1 – program rationalisation to be implemented in 2024 and part 2 – course rationalisation, to be implemented in 2025
- Luke advised he had recently sent out comms regarding round 2 of research funding availability

**4. Director's report** – no formal report

**5. Any other business**

N/A

Meeting finished at 10:30am

Next meeting – Friday 11 August 2023