



CONDITIONS OF ENROLMENT

Fees

- To ensure that all students are able to continue with their studies, we ask that all tuition fees are paid in full by the due date. If there are outstanding fees, unfortunately, we won't be able to accept enrolment into the next term. [A list of due dates can be found here](#)
- Our lesson fees cover one-to-one tuition. You'll be responsible for purchasing any textbooks or music books that are required.
- Our Bursary Program offers financial assistance to those experiencing financial hardship [apply here](#)
- Scholarships are available for regionally based students – [find out more here](#)
- As part of generous donor gifts we have merit based instrument scholarships - [find out more here](#)

Enrolment Cancellation

- If you need to cancel your enrolment, you will need provide at least 2 weeks' notice sent in writing via email to openmusicacademy@adelaide.edu.au. We won't be able to offer refunds without required notice or extenuating circumstances.

General

- For the safety of all children, we kindly ask that parents or guardians accompany any children under 12 years old at all times.
- All lessons are held at the Elder Conservatorium of Music buildings on the University of Adelaide's campus on North Terrace.
- If you're taking a zoom lesson, these will be conducted via an official University of Adelaide zoom account.
- All students will be allocated a teacher for their instrumental / vocal study by the Elder Conservatorium of Music. Lessons with other teachers may only continue by agreement of both teachers
- All of our teachers hold a current Working with Children Check.



Lesson Attendance

- Fees paid are for 9 lessons per term. Credits and refunds are not available for missed lessons.
- You must text or call your teacher directly regarding any lesson cancellations at least **24 hours in advance** or in the case of sudden illness as soon as you can.
- In total you may reschedule **1 lesson per term**, any additional cancellations (even with 24 hours' notice) will be considered forfeited.
- Teachers will select 2 reasonable options for the makeup lesson. These will be provided with reasonable notice. If you're unable to attend either option, you will forfeit the makeup lessons.
- Let your teacher know the dates when the student will be away at the start of term. If contacting your teacher the day-of or day-prior to the lesson, this will be best done via phone.
- If you have minor illness symptoms please get in touch with your teacher to check if a substitute zoom lesson is available. Or if the student is well enough to attend but perhaps lacking energy, let the teacher know as they can consider other skills to work on in the lesson e.g. musicianship or theory.

Our teachers will work with you and your individual circumstances however they have limited time in their work schedules, so beyond that listed above, are not obliged to accommodate additional makeup lessons.

Teacher Absence

- In the event that a teacher can't make it to a lesson, we'll work with you to reschedule. Teachers will provide reasonable notice of any changes to the schedule.